



## **UES GUEST APARTMENT NYC — POLICIES —**

**DEPOSIT FOR RESERVATION** — A one night deposit (US currency) is required in advance to hold the space. We accept most major credit cards for your deposit.

**FINAL PAYMENT** — Final payment of balance is due upon arrival (we prefer cash – US currency) and is not refundable.

**CANCELLATIONS** — We hold a one night stay deposit, paid by credit card, which is refundable in full if you cancel more than 7 days prior to your arrival. If the reservation is cancelled after that we will try and reserve the apartment from our wait list and if we are successful your deposit will be returned in full.

**EARLY DEPARTURE** — There is no refund of any money for early departure unless there is a medical emergency.

**CHECK-IN** — Check-in time is 3 pm\* or later — Check-out time is 12 pm\* or earlier  
\*These times are flexible with prior notice and depending on how heavily the apartment is booked.

**DAMAGES** — Guests occupying the apartment will be responsible for any damages caused by themselves or their guests to the apartment or it's contents during their stay. Costs for damages will be limited to repairs or replacement value of item and will be charged to your credit card after notification.

**LOST KEYS** — A \$50 lost key fee will be imposed per key for replacements.

**PET POLICY** — No pets will be allowed in the apartment.

**AVAILABILITY OF ACCOMODATIONS** — In the event the property becomes unavailable due to circumstances beyond the control of UES Guest Apartment after a deposit is received, UES Guest Apartment will refund the deposit in full.

**PARTIES/GUESTS** — The apartment is in a residential quiet building and neighborhood. We prefer to have visitors that are here to enjoy New York City and what it has to offer. The apartment will not be rented to any person(s) who intend(s) to have a revolving door of guests or parties. If you are looking for a place to set up endless parties or encounters, please move on.

**ACTS OF GOD** — Neither owner not agent shall be liable for events beyond their control which may interfere with guest(s) occupancy, including but not limited to acts of GOD, acts of governmental agencies, fire, strikes, war or inclement weather. No rebate will be offered in these circumstances.

**FOR RESERVATIONS PLEASE FILL OUT THE RESERVATION FORM;  
CALL MICHAEL : 917-882-9191 · EMAIL: [info@NYCGuestApartmentUES.com](mailto:info@NYCGuestApartmentUES.com)**